

Licensing Team
HASTINGS BOROUGH COUNCIL
Aquila House - 4th Floor
Breeds Place
Hastings
East Sussex
TN34 3UY

To whom it may concern,

Please find enclosed the required documentation and fee for a personal licence application.

The application is being made on behalf of the applicant, by CPL Training.

We would greatly appreciate that you send all correspondence, including the granted licence, to our address of CPL Training, Egerton House, 2 Tower Road, Birkenhead, Wirral CH41 1FN, as also noted on the application itself, rather than the client directly.

Should you have any queries about this application, please do not hesitate to contact us on 0151 650 6910 and ask to be put through to the licensing team.

Many thanks for your assistance.

The Licensing Team

CPL Training

HASTINGS BOROUGH COUNCIL

31 MAR 2015

AQUILA HOUSE

CAN 1310 31/3 JR £37.00

Application for a personal licence

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

1. Your personal details	
TITLE Please tick Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)	
Surname	DOGAN
Forenames	LIZA
PREVIOUS NAMES (if relevant) please enter details of any previous names or maiden names. Please continue on a separate sheet if necessary.	
TITLE Please tick Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)	
Surname	Elen
Forenames	Polat
I am 18 years old or over. Please tick	
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
ADDRESS WHERE ORDINARILY RESIDENT (We will use this address to correspond with you unless you complete the separate correspondence box below).	
43 The Slides, St Leonards on Sea	
Post town	Post code
St Leonards on Sea	TN38 9LE
TELEPHONE NUMBERS	
Daytime	
Evening	
Mobile	" "
FAX NUMBER	
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)	

PERS 1296.
HO 31097.

W/201500342

Address for correspondence associated with this application (if different to the address above)

CPL TRAINING
EGERTON HOUSE
2 TOWER ROAD
BIRKENHEAD
WIRRAL

Post town

Post code

CH41 1FN

TELEPHONE NUMBERS

Daytime 0151 650 6910

Evening

Mobile

E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)

licensing@cpltraining.co.uk

2. Your licensing qualifications

Read Note 1

Please tick yes

Please indicate below which one of these statements applies to you:

1. I hold an accredited licensing qualification



2. I hold a certified qualification



3. I hold an equivalent qualification



4. I am a person of prescribed description



If you have ticked either of statements 1, 2 or 3 please provide details of your qualification in the box below (name of qualification, date of issue, issuing body) and please enclose your qualification with your application.

If you have ticked statement 4, please provide evidence that you are a person of prescribed description.

AWARD FOR PERSONAL LICENCE HOLDER

ISSUED: 28 October 2014

3. Previous or outstanding applications for a personal licence

Note: You may only hold one personal licence at a time.

Please tick

Do you currently hold a personal licence?

Yes
☐

No
☒


Do you currently have any outstanding applications for a personal licence, with this or any other licensing authority?

Yes
☐

No
☒

Has any personal licence held by you been forfeited in the last 5 years?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Licensing Authority			
Licence number			
Date of issue			
Date of expiry			
Any further details			

4. CHECKLIST:	
I have	Please tick yes
• enclosed two photographs of myself, one of which is endorsed as a true likeness of me by a solicitor or notary, a person of standing in the community or any individual with a professional qualification	<input checked="" type="checkbox"/>
• enclosed any licensing qualification I hold or proof that I am a person of prescribed description	<input checked="" type="checkbox"/>
• enclosed a criminal conviction certificate or a criminal record certificate or the results of a subject access search of the police national computer by the National Identification Service	<input checked="" type="checkbox"/>
• enclosed a completed disclosure of criminal convictions and declaration form (Schedule 3)	<input checked="" type="checkbox"/>
• made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>

5. Declaration	
<p>The information contained in this form is correct to the best of my knowledge and belief.</p> <p>It is an offence knowingly or recklessly to make a false statement in or in connection with an application for the grant or renewal of a personal licence. (A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement). To do so could result in prosecution and a fine not exceeding level 5 on the standard scale.</p>	
SIGNATURE	<div>  </div>
DATE	28.01.2015

NOTES

Information on the Licensing Act 2003 is available on the website of the Department for Culture, Media and Sport
http://www.culture.gov.uk/alcohol_and_entertainment/default.htm
 or from your local licensing authority.

1. Licensing qualifications

Licensing qualifications are dealt with in section 120(8) and (9) of the Licensing Act 2003.

Disclosure of convictions and declaration

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

1. Your personal details	
TITLE Please tick Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)	
Surname	DOGAN
Forenames	RIZA
PREVIOUS NAMES (if relevant) please enter details of any previous names or maiden names. Please continue on a separate sheet if necessary.	
TITLE Please tick Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)	
Surname	EREN
Forenames	POLAT

2. Forfeiture of a personal licence in the last 5 years		
Do not answer this question if you are applying under regulation 8 of the Licensing Act (Personal licences) Regulations 2005		
		Please tick
Has any personal licence held by you been forfeited in the last 5 years?		Yes No
If yes, please provide details below:		<input type="checkbox"/> <input checked="" type="checkbox"/>
Name of court		
Address of court		
Date of forfeiture		
Offence which resulted in the forfeiture		
Any additional details		

3. Relevant or foreign offences	
Read Note 1	Please tick
Have you been convicted of any relevant offence or foreign offence?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If you have been convicted of any relevant offences you must provide details for each conviction of the date of conviction, the name and location of the convicting court, offence of which you were convicted and the sentence imposed:	
15/02/01 HARINGEY MAGISTRATES - POSSESSING OFFENSIVE WEAPON IN PUBLIC 15/02/02 HARINGEY MAGISTRATES - TAKING MOTOR VEHICLE WITHOUT CONSENT 14/05/02 HARINGEY MAGISTRATES - DRIVING WHILST DISQUALIFIED + UNINSURED 20/03/03 WALTHAM FOREST - DISORDERLY BEHAVIOUR OR THREATENING 06/02/04 THAMES MAGISTRATES - POSSESSING OFFENSIVE WEAPON 18/06/04 ENFIELD MAGISTRATES - DESTROY OR DAMAGE PROPERTY 14/02/05 WOOD GREEN CROWN - WOUNDING WITH INTENT	
If you have been convicted of any foreign offences you must provide details for each conviction of the date of conviction, the name and location of the convicting court, offence of which you were convicted and the sentence imposed:	

4. Declaration			
I declare that I have not been convicted of any relevant offence or any foreign offence			
SIGNATURE		DATE	

5. Declaration			
The information contained in this form is correct to the best of my knowledge and belief.			
It is an offence knowingly or recklessly to make a false statement in or in connection with an application for the grant or renewal of a personal licence. (A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement). To do so could result in prosecution and a fine not exceeding level 5 on the standard scale.			
SIGNATURE	<i>km</i>	DATE	28.01.2015

NOTES

Information on the Licensing Act 2003 is available on the website of the Department for Culture, Media and Sport

(http://www.culture.gov.uk/alcohol_and_entertainment/default.htm)
or from your local licensing authority.

1.Relevant or foreign offences

Relevant offences are the offences listed in Schedule 4 to the Licensing Act 2003:

The meaning of **foreign offence** is dealt with in section 113 of the Licensing Act 2003.

If you are the holder of a justices' licence and you are applying for a personal licence under regulation 8 of the Licensing Act (Personal licences) Regulations 2005 see paragraphs 23 and 28 in Part 3 of Schedule 8 to the Licensing Act 2003 for the information you are required to give.

If you are convicted of any relevant or foreign offence during the period between when your application is made and when your application is determined or withdrawn, you must notify the authority to which your application was made. Failure to do so without reasonable excuse could lead to prosecution and a fine not exceeding level 4 on the standard scale.